

Mundeford club re-opening

As promised, here is some detail about how our Club will look and operate when we re-open on Monday 13th July. The new regime will be a big change for us all and we ask that you show support for the changes that we have been required to make by law. Of course, not everything will be “right first time.” It may be that a body such as Environmental Health tell us that certain things have to change or you, as members, might come up with some workable improvements.

All we ask is that you show some patience – things may take a little longer than normal but our staff will be having to cope with much more stringent responsibilities so please support them.

We cannot cover every eventuality in this document but there are two over-riding things to keep in mind at all times:

- 1) ANYTHING you touch, that might have been touched by someone else is potentially contaminated. Avoid touching your face and keep your hands regularly washed or sanitised**
- 2) ALWAYS keep 1m+ away from people outside your household or support bubble and 2m where possible. Don't shake hands!**

Signage

You will see plenty of notices dotted around the Club to remind you of what is required. Please do read and take notice of them. If you're confused about social distancing rules and who can meet with who, see the pink sheets , in various locations for an explanation.

Members only

Initially, we will re-open for members only. You will be required to have your green discount card in order to be served. Members may bring along their

partner and can also bring along up to two guests in their care. Should the Club be near capacity then members will take priority over guests.

Entry and departure to/from the Club

We need to limit close proximity contact between people and the Foyer is a particular case in point which is often occupied with people going in both directions as well as those looking at the noticeboard.

- **All entry into the Club should be via the front door.** Please have your door card ready **BEFORE** you approach the door to avoid queues of people waiting to get in. After opening the door, please do **NOT** stand in the Foyer to put your card away. Move into the Lounge or John Boyt bar and attend to this in a place where there is plenty of room and you do not cause an obstruction.
- After coming inside **SANITISE YOUR HANDS.**
- **All exit from the Club to be via the rear doors/fire exits.**

You MUST “sign-in”

We should keep contact details of customers for 21 days in case of an outbreak so that Contact Tracers can identify who might have been infected. **ALL individuals and one member of any group** must complete a form. We will require your name, the time you arrive, a contact phone number. If, for some reason a phone number is not available, provide some other means of contact e.g. email or house address.

The Contact Tracing forms will be on the bars and there will be secure boxes to drop your slip into. Fold it in half to prevent your details from being seen.

This data will be kept securely and not visible to other members. It will never be used for any purpose other than contact tracing, should that become necessary following a local outbreak. After 21 days, assuming no incidents occur, it will be destroyed.

If you are not prepared to complete a form, service will be denied.

Sanitise your hands after filling out your slip – especially if you have borrowed a pen to do it!

Finding and vacating a table

Using the outside area is safer for both you and others. We recommend this option where possible.

If staying inside: all customers (indoors) **must be seated**. Look for a table that is displaying a green “Available table” sign. **DO NOT** sit at a table displaying the red “Table requires cleaning” sign.

Bear in mind that:

- **Small tables and sofas should ONLY be shared by members of the same household/support bubble**
- Larger tables (e.g. the large round ones in the Lounge) may be shared by members of two households. This is the **only scenario** in which you may move chairs – e.g. two couples may sit opposite each other with the members of each couple not needing to be distanced from each other.
- Outdoors, up to 6 people, from different households can meet, but still maintain 1m+ distance.
- **DO NOT** attempt to get extra chairs to put around your table.
- When you leave your table, **TURN THE SIGN OVER** so that the red “Awaiting cleaning” message is visible and leave your empty glasses on the table.

Ordering drinks

- **ONE** person to go to the bar and order drinks for the table. If paying separately then **DO NOT go to the bar together**. Use different service points (see below)

- **You may only approach the bar at the designated “Service Points”** which are separated by 2m or more. These will be indicated by floor markings. **STRICTLY ONE** customer per service position.
- **DO NOT QUEUE** for a service position. Wait for a free one before leaving your table.
- **USE CONTACTLESS PAYMENT** wherever possible. Notes and coins are a fantastic means to pass bugs from person to person. If you do use cash, **SANITISE YOUR HANDS** straight afterwards.
- Customers and staff will be separated by Perspex screening with gaps to pass drinks through. **DO NOT** attempt to take a drink from someone’s hand. **WAIT** for them to put it down and withdraw their hand.
- Your clean drinks glasses should only be handled by staff with clean hands. If you suspect that a staff member forgot to sanitise after handling cash or card before pouring your drink, please inform them politely – they will be under strain and it will be a genuine accident.
- **DO NOT** return someone else’s dirty glass to the bar (they will be collected) and **under no circumstances attempt to get a glass re-filled.**

Green discount cards

- If you have cash stored on your card and wish to use it then you will need to give it to staff to swipe
- If you merely require your member discount and intend to pay by cash (or contactless by debit card) then **simply show your green card to the staff.** They will then use their own cards (kept behind the bar) to swipe through the till

Lavatories

- Maximum of 2 people in any lavatory at any time. Should you see 2 people when you open the door, please withdraw and find a safe area to wait. **Do not** allow a queue to form outside the door!
- Some urinals in the Gents will have been removed from service to ensure adequate social distancing
- **EVERYONE MUST** wash hands before leaving

- If you then need to open a door, sanitise again after exit – you don't know who else might have touched that door!

Rear corridor

- Please try to avoid using the rear corridor whenever possible. This should mainly be used for persons in the John Boyt Bar wishing to use the loo or to move outside.
- Should you encounter someone in the corridor then one of you **MUST** retreat or use a doorway to make suitable space for the other person to pass safely.

Food service

- Apologies, no meal service will be operating at this time.

Fruit machines

- We strongly advise customers to use available products to clean all machine buttons before use – you don't know who may have touched it before! Regular cleaning will also be carried out by staff.
- You will be handling cash – sanitise your hand before doing anything else!

Events and entertainment

There are certain legal restrictions that effectively rule out most activities for the time being.

We are not allowed to:

- A) hold any live music or comedy event (or anything that might encourage dancing)
- B) play loud music (or loud TV) that might cause someone to raise their voice and spread aerosol droplets further afield than normal talking
- C) host any event likely to attract more than 30 people

Therefore:

- No live or recorded music events (A, B) or events such as Race Nights etc (B, C)
- No quiz (C) plus, the need to pass around sheets of paper, especially swapping sheets for marking presents a risk
- Draws and Tote – not happening at the moment. Although we are looking at ways we might be able to do this safely in the future e.g. keeping all tickets “in the box”
- Darts – all leagues currently cancelled and as fewer customers can be sat on any table, and tables must be separated, access to dart boards is limited. Should this change then members of a single household/support bubble may play or, two people from different households can play so long as they do not share any equipment i.e. **NO** use of electronic scoreboards and chalk/marker pens can be provided for each player to score without having to share.
- Snooker. Although there is advice suggesting this is permitted, **we advise members NOT to play snooker**. Despite regular cleaning, the last player could have contaminated a huge number of things – table, balls, cues, chalk, rests, extensions, triangle, scoreboard, light machine. Play **at your own risk** and **ALWAYS avoid touching your face and sanitise afterwards**.
- Poker – cannot have chips and cards passed from person to person sitting in close proximity
- Bingo – not possible due to (C) and risks of shared contact via books and cash payments
- TV sport is permitted as long as the **volume is kept low**. **You must not shout!** If you and the referee have different viewpoints, raising your voice will not make him hear you – express your displeasure quietly!

Opening hours

The hours will initially remain unchanged except that Friday and Saturday evenings will return to 11pm closing (rather than 11:30pm). These times will be reviewed over time and when any restrictions are changed.

And finally ...

Please remember that whilst The Club has done a great deal to keep you safe, you are ultimately **responsible for your own actions**. Please try to comply with the letter and the spirit of the new rules. It's all for your safety and we all long for the day we can return to normal.

Management Committee

7th July 2020